

DataPro

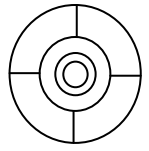
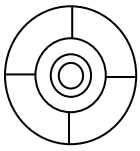
... Since 1995

**DUE DILIGENCE REPORT
QUESTIONNAIRE**

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Website: www.datapronigeria.net



1. CORPORATE INFORMATION

- Company Name:
- Trading Style:
- Head Office Address:
- Factory Address:
- Telephone(s):
- E-mail:
- Website:

2. LEGAL FORM

- Legal Status:
- Registered Name:
- Registration Date:
- Registration Number:
- Registered Address:

- Registered Share Capital:
- Issued Share Capital:
- Shareholders

Name

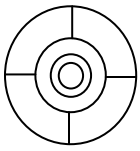
%Held

- 1.
- 2.
- 3.
- 4.

3. OPERATING DETAILS:

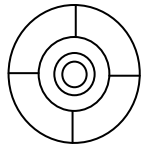
- Nature of Business:
- Date Commenced Operations:





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Due Diligence Report Questionnaire



- Description of Premises: (Owned, Rented or Leased)
 - Size of Premises (in Sq. metres):
 - Number of Employees:
 - Type of Customer:
 - Branches:(if any, please provide Address, Telephone numbers, etc)

- Parent Company Details: (if any, please provide Address, Telephone numbers, etc)

- Associate Companies (if any, please provide Address, Telephone numbers, etc)

- Subsidiaries (if any, please provide Address, Telephone numbers, etc)

4. MANAGEMENT TEAM

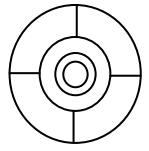
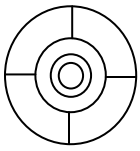
Name	Position
------	----------

- i.
- ii.
- iii.
- iv.
- v.

5. MANAGEMENT PROFILE

- a. Name:
- b. Profession:
- c. Date of Birth:
- d. Place of Birth:
- e. Nationality
- f. Education & Qualification (School attended with dates):





g. Work Experience:

h. Association with other companies:

6. PAYMENT & TRADE REFERENCE:

- **Trade References** (Please provide at least three references):

Please provide details of trade associations & Chamber of commerce or any other groups your company is registered with

i.

ii.

iii.

- **Payment Reference:** *(Please provide your transaction details with 3 of your foreign trading partners use additional sheets, if necessary)*

Name of Company:

Address:

Telephone:

Fax:

E-mail: (If applicable)

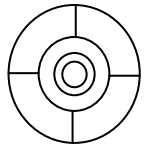
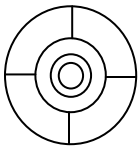
Did you get any credit from your supplier? If Yes,

What is the Volume of Credit collected?

What is the payment term? (L/C/CAD/COD/TT)

What is the amount outstanding?

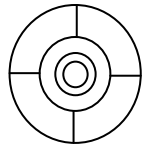
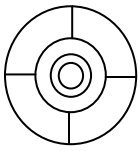




7. FINANCIAL INFORMATION:

Estimated Statement of Financial Position

	201__	201__	201__
	N'000	N'000	N'000
Assets			
Non Current Assets			
Properties, Plant & Eqpt.			
Investment Property			
Prepayment	_____	_____	_____
Total Non Current Assets	=====	=====	=====
Current Assets			
Inventories			
Trade & Other receivables			
Cash and cash equivalents			
Total Current Assets	_____	_____	_____
Total Assets	=====	=====	=====
Equity and Liabilities			
Ordinary Share Capital			
Share Premium			
Retained Earning	_____	_____	_____
Total Equity	=====	=====	=====
Non Current Liabilities			
Borrowings			
Deferred tax liabilities			
Provisions			
Total Non Current Liabilities			
Current Liabilities			
Trade and other payables			
Taxation payable			
Other payables			
Total Current Liabilities	_____	_____	_____
Total Equity & Liabilities	=====	=====	=====



Estimated Statement of Income

₹'000

Revenue	
Cost of sales	_____
Gross profit	
Selling and distribution cost	()
Administrative expenses	()
Operating profit	
Other Income	_____
Profit Before Tax	
Taxation	_____
Profit for the year	_____
estimate Comprehensive income for the year	=====

• **Auditors:**

• **Solicitors:**

8. INTERVIEW DETAILS:

Interviewee's name:

Designation:

Contact Date:

Investigation & Visitation Report:

